

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION**

**November 21, 2024, 5:30 PM
AT THE OROMOCTO MUNICIPAL BUILDING**

Present: Councillor Lorraine Dawe, Councillor Jeff Kirkbride, Councillor Brad Whalen, Deputy Mayor Sheridan Mawhinney, Councillor Kelly Murdock, Councillor Ryan Carr, Councillor Gary von Richter

Members Absent: Councillor Raymond Henry

In Attendance: Mayor Robert Powell, Gillian Mersereau, Executive Assistant, John Jackson, CAO/Clerk

1. CALL MEETING TO ORDER

The Mayor called the meeting to order at 5:30 pm.

2. APPROVAL OF THE AGENDA

Resolution Number: 2024-100

Moved by: Deputy Mayor Sheridan Mawhinney

Seconded by: Councillor Jeff Kirkbride

CARRIED

3. DISCLOSURES OF INTEREST

4. MAYOR'S COMMENTS

Mayor Powell acknowledged the great turnout for the Annual Remembrance Day Ceremony. He noted that he attended eight Remembrance Day ceremonies over 11 days in the area. He also made note that he attended the Sports Wall of Fame Induction Ceremony and the Annual Pioneer Curling Bonspiel. The Mayor informed those present of former Deputy Mayor LeRoy Washburn's (deceased) wife's passing.

5. ADOPTION OF MINUTES

Resolution Number: 2024-101

Moved by: Councillor Lorraine Dawe

Seconded by: Councillor Ryan Carr

RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 17 October 2024 be approved.

CARRIED

6. PETITIONS, PRESENTATIONS OR DELEGATIONS

7. COUNCILLOR REPORTS

7.a RSC 11

The Mayor advised that there was a Director's Special meeting held on Thursday, 24 October 2024 to approve the 2025 budget. The budget passed. The regular meeting was held on Tuesday 05 November with

presentations from Dr. Jennifer Russell and the NB Medical Education Foundation.

7.a.1 Economic Expansion Committee

Deputy Mayor Mawhinney reported that the committee met on Monday, 18 November 2024 and discussed regional tourism.

7.b Planning and Advisory Committee

The committee met on 06 November where an application for a 9.16m variance in lot frontage was granted to SurTek Ltd., on behalf of Forester's Manor for a proposed lot.

7.c Recreation and Tourism Committee

Nil

7.d Age-Friendly Community Advisory Committee

7.e Climate Action/Zero Carbon Committee

Councillor Carr advised that the committee met on Met on 03 November where they discussed the event that was held this past September at the Visitor Information Centre.

7.f Library Committee

Nil

7.g Oromocto and Area Chamber of Commerce

The monthly meeting was held on 13 November, where planning for the holiday breakfast on December 11th, Christmas Social on December 4th, RCMP doing a presentation in January were discussed. Business after Hours events were held at OTEC and PR Pole Fit. The committee is currently working on the 2025 Annual Business Awards Dinner, business recruitment and chamber by laws.

7.h Oromocto Pioneer Gardens

Nil

8. CONSIDERATION OF BY-LAWS

Resolution Number: 2024-102

Moved by: Councillor Lorraine Dawe

Seconded by: Councillor Kelly Murdock

CARRIED

8.a 1st Reading by Title Only of By-Law 522-H, A By-Law to Amend the Town of Oromocto Zoning By-Law

RESOLVED: THAT Council approves 1st Reading by Title Only of By-Law 522-H, A By-Law to Amend the Town of Oromocto Zoning By-Law

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.a Appointment of Auditors

Resolution Number: 2024-103

Moved by: Councillor Kelly Murdock

Seconded by: Deputy Mayor Sheridan Mawhinney

RESOLVED: THAT Teed Saunders Doyle be appointed as the auditors for the Town of Oromocto's 2024 audit.

CARRIED

10.b 2025 General Operating Budget

Resolution Number: 2024-104

Moved by: Deputy Mayor Sheridan Mawhinney
Seconded by: Councillor Kelly Murdock

RESOLVED: THAT the sum of \$28,461,015 (twenty-eight million, four hundred and sixty-one thousand and fifteen dollars) be the total 2025 General Operating Fund budget of the Local Government of Oromocto, that the sum of \$24,036,670 (twenty-four million, thirty-six thousand, six hundred and seventy dollars) be the Warrant of the Local Government of Oromocto for the ensuing year, and that the Residential tax rates for the Local Government of Oromocto be \$1.4301, \$1.0265, and \$0.5642 and that the Non-Residential tax rates be \$2.4312, \$1.7451, and \$0.9591. The Council orders and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the Local Government of Oromocto.

Councillor Ryan Carr and Councillor Gary von Richter voted nay on the 2025 General Operating Budget.

CARRIED

10.c 2025 General Capital Fund Budget

Resolution Number: 2024-105

Moved by: Councillor Lorraine Dawe
Seconded by: Councillor Jeff Kirkbride

RESOLVED: THAT the 2025 General Capital Fund Budget for the Local Government of Oromocto will consist of total expenditures of \$2,843,200 (two million, eight hundred and forty-three thousand two hundred dollars) identified as Pay-As-You-Go funding from the General Operating Fund \$2,822,911 (two million, eight hundred and twenty-two thousand, nine hundred and eleven dollars) and the Gas Tax Fund \$20,289 (twenty thousand two hundred and eighty-nine dollars).

CARRIED

10.d 2025 Water and Sewer Utility Operating Fund Budget

Resolution Number: 2024-106

Moved by: Councillor Brad Whalen
Seconded by: Councillor Gary von Richter

RESOLVED: THAT pursuant to subsection 117 (4) of the Local Governance Act, the 2025 Operating Budget for the Water and Sewerage Utility for the Local Government of Oromocto for the ensuing year will consist of total revenues of \$4,737,331 (four million, seven hundred and thirty-seven thousand, three hundred and thirty-one dollars) and total expenditures of \$4,737,331 (four million, seven hundred and thirty-seven thousand, three hundred and thirty-one dollars).

CARRIED

10.e 2025 Water and Sewer Utility Capital Budget

Resolution Number: 2024-107

Moved by: Councillor Jeff Kirkbride
Seconded by: Councillor Lorraine Dawe

RESOLVED: THAT the 2025 Water and Sewerage Capital Fund Budget for the Local Government of Oromocto will consist of total expenditures of \$10,953,211 (ten million, nine hundred and fifty-three thousand, two hundred and eleven dollars) identified as Pay-As-You-Go funding from the Water and Sewerage Operating Fund \$28,167 (twenty-eight thousand, one hundred and sixty-seven dollars), the Gas Tax Fund \$125,633 (one hundred and twenty-five thousand, six hundred and thirty-three dollars), Municipal Capital borrowing \$2,699,853 (two million, six hundred and ninety-nine thousand, eight hundred and fifty-three dollars), and Provincial/Federal funding sources \$8,099,558 (eight million, ninety-nine thousand, five hundred and fifty-eight dollars) .

CARRIED

10.f Water Truck Purchase

Resolution Number: 2024-108

Moved by: Councillor Ryan Carr
Seconded by: Deputy Mayor Sheridan Mawhinney

RESOLVED: THAT the quote received from Camion Dubois A & R Inc. in the amount of \$255,060 (two hundred and fifty-five thousand and sixty dollars) plus HST for the purchase of a water truck be approved. Funding is available from within Capital Account #9047 with offset funding of \$41,000 from the surplus in the Plow Truck #230 capital account.

CARRIED

10.g Five-Year Capital Investment Plan for the Canada Community Building Fund

Resolution Number: 2024-109

Moved by: Councillor Jeff Kirkbride
Seconded by: Councillor Kelly Murdock

RESOLVED: THAT Council approves the Five-Year Capital Investment Plan for the Canada Community Building Fund, as presented to Council in Committee on 19 November 2024.

CARRIED

10.h Set Date for Public Hearing of Proposed By-Law 522-H

Resolution Number: 2024-110

Moved by: Councillor Gary von Richter
Seconded by: Councillor Brad Whalen

RESOLVED: THAT Council sets the date of the public hearing for proposed By-Law 522-H, A By-Law to Amend the Zoning By-Law, for 5:30 pm on Thursday, 12 December 2024 in Council Chambers.

CARRIED

10.i Social Media Policy

Resolution Number: 2024-111

Moved by: Councillor Kelly Murdock
Seconded by: Deputy Mayor Sheridan Mawhinney

RESOLVED: THAT Council approves the amendments to the Social Media Policy, as reviewed by Council in Committee on 19 November 2024.

CARRIED

10.j Travel and Business Expense Policy

Resolution Number: 2024-112

Moved by: Councillor Ryan Carr

Seconded by: Councillor Jeff Kirkbride

RESOLVED: THAT Council approves the amended Travel and Business Expense Policy, as reviewed by Council in Committee on the 19 November 2024.

CARRIED

10.k Cleaning Contract - Tender Award

Resolution Number: 2024-113

Moved by: Councillor Gary von Richter

Seconded by: Councillor Brad Whalen

RESOLVED: THAT Council enters into a one-year contract with Crystal Clean Maintenance in the amount of \$153,036.30 (one hundred and fifty-three thousand and thirty-six dollars and thirty cents) for the provision of cleaning services in various municipal buildings.

CARRIED

10.l Appointment of Acting Building Inspectors

Resolution Number: 2024-114

Moved by: Deputy Mayor Sheridan Mawhinney

Seconded by: Councillor Lorraine Dawe

RESOLVED: THAT Council appoints Keith Manderville and Jeff Long as Acting Building Inspectors for the Town of Oromocto, as per section 73 of the *Local Governance Act*.

CARRIED

10.m New Brunswick Medical Education Foundation

Resolution Number: 2024-115

Moved by: Councillor Brad Whalen

Seconded by: Councillor Jeff Kirkbride

RESOLVED: THAT the Mayor and Chief Administrative Officer enter into a Memorandum of Understanding with the New Brunswick Medical Education Foundation for sponsorship of a medical student for a four-year commitment of \$5,000 (five thousand dollars) per year.

CARRIED

10.n December Council Meetings

Resolution Number: 2024-116

Moved by: Councillor Lorraine Dawe

Seconded by: Councillor Ryan Carr

RESOLVED: THAT Council shall hold its regular December meeting on Thursday, 12 December 2024, at 5:30 pm in Council Chambers.

CARRIED

11. ADJOURNMENT

Resolution Number: 2024-117

Moved by: Deputy Mayor Sheridan Mawhinney

Seconded by: Councillor Gary von Richter

RESOLVED: THAT the Regular Session of Oromocto Town Council of 21 November 2024 be adjourned.

CARRIED



Chief Administrative Officer/Clerk



Mayor

