

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 21 NOVEMBER 2019 @ 7:00 PM**

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Deputy Mayor J Kirkbride
Councillor L Dawe
Councillor S Mawhinney
Councillor K Murdock

Absent:

Councillor A Zaporzan

In Attendance:

S Hart, CAO
C Goguen, Assistant Town Clerk
S Brewer, Engineering and Public Works
J Price, Fire Chief
B Jarratt, Director of Recreation and Tourism
J Jackson, Director of Planning and Compliance

2. APPROVAL OF AGENDA

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Kirkbride

2019-152 RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on 21 November 2019 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Councillor Dawe, seconded by Councillor Murdock,

2019-153 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 17 October 2019 be approved. **CARRIED**

4. READING OF PETITIONS AND HEARING OF DELEGATIONS – Nil

5. READING OF COMMUNICATIONS – Nil

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

i) **Annex "A" Police Report**

It was moved by Councillor Murdock, seconded by Councillor Dawe,

2019-154 RESOLVED: THAT the quarterly report of the Police, attached as Annex "A", be accepted. **CARRIED**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Kirkbride,

2019-155 RESOLVED: THAT the Planning and Compliance Report, attached as Annex "B", for the month of October 2019 be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

2019-156 RESOLVED: THAT the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of October 2019, be accepted. **CARRIED**

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iv) Annex "D" - Financial Report

It was moved by Councillor Dawe, seconded by Councillor Murdock,

2019-157 **RESOLVED: THAT** the accounts for the month of October 2019 as shown in Annex "D" be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Murdock, seconded by Councillor Dawe,

2019-158 **RESOLVED: THAT** the report of the Department of Engineering and Public Works attached as Annex "E" for the month of October 2019 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Mawhinney,

2019-159 **RESOLVED: THAT** the report of the Recreation and Tourism Department attached as Annex "F" for the month of October 2019 be accepted. **CARRIED**

vii) Personnel Report – The Mayor thanked all staff who have been working on the 2020 Budget for their efforts. He also acknowledged the recent passing of the Mayor of the Village of Cambridge-Narrows.

Recreation and Tourism Committee Report – Councillor Murdock reported the Haunted Hike that was led by Aislinn McKellar, the student member of the Committee, was a success raising approximately \$1500 for the Oromocto High School Drama Club. She noted at the last meeting of the Recreation and Tourism Committee that they discussed having additional waste baskets at various locations on the trails and the new Visitor Information Centre Interpretive Plan. The next meeting will be held on 1 February 2019.

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

a. **RSC 11** – The Mayor stated there was no meeting of the board, instead a Regional Community Policing meeting was held wherein the new quarterly statistics and policing report were reviewed.

b. **Oromocto and Area Chamber of Commerce** – Councillor Dawe reported the Directors will be individually contacting various chamber members to promote upcoming chamber events. At the last meeting there were discussions about the business awards dinner that will be held on 27 February 2019. She reported that the Chamber sponsored the Oromocto Training Employment Centre's last breakfast and that they received a presentation from Mr. Paul Gallinger from NB Crime Stoppers Association. The Annual Christmas reception for the chamber will be held on 18 December from 4:30 – 6:00 pm and their next meeting will be held on 11 December.

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- c. **Planning Advisory Committee** – Councillor Mawhinney reviewed the minutes from the Planning Advisory Committee meeting that was held on 6 November 2019. He reported the only major item on the agenda was the review of the proposed by-law amendments to accommodate the new apartment building proposal for Restigouche Road. The next meeting will be held on 4 December 2019.
- d. **Age-Friendly Community Committee** – Councillor Murdock reported the Committee met on 16 October 2019 to discuss the Action Plan Review and to discuss next steps in the process.
- e. **Library** – Nil
- f. **Oromocto Pioneer Gardens** – Nil

8. CONSIDERATION OF BY-LAWS

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Kirkbride,

2019-160 RESOLVED: THAT 2nd Reading in its Entirety of Proposed By-Law 522-B, A By-Law to Amend the Zoning By-Law be accepted. **CARRIED**

It was moved by Councillor Dawe, seconded by Councillor Murdock,

2019-161 RESOLVED: THAT 2nd Reading in its Entirety of Proposed By-Law 510-B, A By-Law to Amend the Municipal Plan By-Law be accepted. **CARRIED**

9. UNFINISHED BUSINESS – Nil

10. NEW BUSINESS

a. **Pioneer Days Committee**

It was moved by Councillor Dawe, seconded by Deputy Mayor Kirkbride,

2019-162 RESOLVED: THAT Mr. Jeff Melanson be appointed as the 2020 Chair of the Oromocto Pioneer Days Committee. **CARRIED**

b. **Facility Allocation and Rental Fee Policy**

It was moved by Councillor Murdock, seconded by Councillor Dawe,

2019-163 RESOLVED: THAT the Town's Policy Manual be amended to include the updated Town Facility Allocation and Rental Fee Policy as reviewed by Council in Committee on 13 November 2019. **CARRIED**

c. **Annual Lease Renewals**

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Kirkbride,

2019-164 RESOLVED: THAT the Mayor and Chief Administrative Officer be authorized to enter into agreements with Oromocto Boxing Club, Oromocto Ceramics Pouring Club, Oromocto Dragon Judo Club and Central Valley Adult Learning Association, with a 2.1% rate increase for the lease of space within Town buildings, for a one year period, as reviewed by Council in Committee on 13 November 2019. **CARRIED**

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d. Seniors' Living Opportunity Analysis

It was moved by Councillor Kirkbride, seconded by Councillor Mawhinney,

2019-165 RESOLVED: THAT Council accepts the Phase 1 proposal from Silvermark for the creation of a Seniors' Living Opportunity Analysis in the amount of \$25,000 (twenty-five thousand dollars). This is an unbudgeted expenditure with offset identified from within Account #15270-10. **CARRIED**

e. Age-Friendly Community Action Plan

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

2019-166 RESOLVED: THAT Council accepts and endorses the Age-Friendly Community Action Plan as presented by the Age-Friendly Committee and reviewed by Council in Committee on 19 November 2019. **CARRIED**

f. Visitor Information Centre Interpretive Plan

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Murdock,

2019-167 WHEREAS: Council authorized the Mayor and Chief Administrative Officer/Clerk to budget \$25,000 plus HST in the 2020 budget for the remaining balance of the Visitor Information Centre Interpretive Plan, as per Resolution # 2019-132 on 19 September 2019; and

WHEREAS: Council would like to now pay the remaining balance of the interpretive plan and the design and fabrication of interpretive displays from within its 2019 Budget;

NOW, THEREFORE BE IT RESOLVED: THAT the sentence within Resolution #2019-132 that states, "*The remaining balance of \$25,000 (twenty-five thousand dollars) plus HST for services will be budgeted for in 2020*" now be rescinded; and

THAT: The Mayor and Chief Administrative Officer/Clerk be authorized to pay the remaining balance of the visitor information centre interpretive plan services contract to Aldrich-Pears Associates in the amount of \$25,000 (twenty-five thousand dollars) plus HST; and, \$25,000 (twenty-five thousand) plus HST be allocated for the design and fabrication of new interpretive displays.

These are unbudgeted expenditures with offset funding identified from within Account #15270-10. **CARRIED**

g. RCMP Renovations and Security Upgrades

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2019-168 RESOLVED: THAT the Mayor and Chief Administrative Officer/Clerk be authorized to expend no more than \$100,000 (one hundred thousand dollars) for renovations and security upgrades for leasehold improvements to the RCMP facility co-located with the Municipal Building. This is an unbudgeted expenditure with offset identified from Account #15270-10. **CARRIED**

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h. Sculpture Saint John

It was moved by Councillor Dawe, seconded by Councillor Murdock,

2019-169 **RESOLVED: THAT** The Treasurer be authorized to pay the remaining balance of the Sculpture Saint John contract in the amount of \$6,000 (six thousand dollars). This is an unbudgeted expenditure with offset funding identified from within Account #15270-10. **CARRIED**

i. Holiday Relief Firefighter

It was moved by Councillor Mawhinney seconded by Deputy Mayor Kirkbride,

2019-170 **RESOLVED: THAT** Brandon O'Hara be offered the position of Holiday Relief Firefighter in accordance with the IAFF Local 1576 Collective Agreement effective immediately. **CARRIED**

j. Capital District Firefighters Association Mutual Aid Agreement

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2019-171 **RESOLVED: THAT** the Mayor and CAO/Clerk be authorized to enter into a five-year Capital District Firefighters' Association Mutual Aid Agreement commencing 1 October 2019 and expiring 30 September 2024 with the option of two additional five-year terms expiring 30 September 2034. **CARRIED**

11. **ADJOURNMENT**

It was moved Councillor Dawe, seconded by Councillor Mawhinney,

2019-172 **RESOLVED: THAT** the Regular Session of Oromocto Town Council of 21 November 2019 be adjourned at 7:25 pm. **CARRIED**



Steven Hart
Chief Administrative Officer/Clerk



Robert E Powell
Mayor