

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION**

**December 18, 2025, 5:30 PM
AT THE OROMOCTO MUNICIPAL BUILDING**

Present: Councillor Lorraine Dawe, Councillor Jeff Kirkbride, Councillor Raymond Henry, Councillor Brad Whalen, Deputy Mayor Sheridan Mawhinney, Councillor Kelly Murdock, Councillor Ryan Carr, Councillor Gary von Richter

In Attendance: Mayor Robert Powell, Cindy Goguen, Assistant Town Clerk, John Jackson, CAO/Clerk

1. CALL MEETING TO ORDER

The Mayor called the meeting to order at 5:30 pm.

2. APPROVAL OF THE AGENDA

Resolution Number: 2025-128

Moved by: Deputy Mayor Sheridan Mawhinney

Seconded by: Councillor Ryan Carr

RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on Thursday, 18 December 2025, be approved.

CARRIED

3. DISCLOSURES OF INTEREST

Nil

4. MAYOR'S COMMENTS

The Mayor thanked Mr. Jason Lee for providing a tour for Council of the new nursing home facility. He also wished residents a Happy New Year and a safe holiday. He encouraged all to check on their elderly and look out for their neighbours.

5. ADOPTION OF MINUTES

Resolution Number: 2025-129

Moved by: Councillor Lorraine Dawe

Seconded by: Councillor Jeff Kirkbride

RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on Thursday, 20 November 2025 be approved.

CARRIED

6. PETITIONS, PRESENTATIONS OR DELEGATIONS

Nil

7. COUNCILLOR REPORTS

7.a Capital Region Service Commission

The Mayor advised he attended various meetings with the Capital Region Service Commission including the Oversight Committee, Regional Service

Infrastructure and Public Safety and a special meeting with the Review Committee that has been hired to see how the CRSC is working and whether any changes are needed. In addition, he met with JDI and the Irving Foundation to look at sourcing funds and a possible land trade off.

7.a.1 Community Development Committee

Councillor Dawe advised the Community Development Committee met on 9 December 2025. At the meeting there was a presentation from UNB and Inclusion NB. Lise Morin presented 16 strategic community development projects and an update on regional resiliency.

7.b Library Committee

Councillor Dawe reported regular class visits and programs have resumed at the library this Fall. One program that has seen an increase is the demand for exam proctoring for students completing online learning.

7.c Oromocto and Area Chamber of Commerce

Councillor Dawe reported the Chamber held its monthly board of director's meeting on 10 December 2025. She stated the board is looking for engaging speakers for future meetings. She thanked the Town for their support for the Christmas Tree Lighting event and noted they are looking to expand the event next year. The next meeting of the committee will be held on the 14 January 2026.

8. CONSIDERATION OF BY-LAWS

- 8.a 1st Reading by Title Only of Proposed By-Law 517-A, A By-Law to Amend a By-Law Establishing Control of Animals in the Town of Oromocto

Resolution Number: 2025-130

Moved by: Councillor Kelly Murdock

Seconded by: Councillor Jeff Kirkbride

RESOLVED: THAT 1st Reading by Title Only of Proposed By-Law 517-A, A By-Law to Amend a By-Law Establishing Control of Animals in the Town of Oromocto be approved.

CARRIED

- 8.b 1st Reading by Title Only of Proposed By-Law 540, A By-Law Relating to the Prevention of Fires in the Town of Oromocto

Resolution Number: 2025-131

Moved by: Councillor Brad Whalen

Seconded by: Councillor Lorraine Dawe

RESOLVED: THAT 1st Reading by Title Only of Proposed By-Law 540, A By-Law Relating to the Prevention of Fires in the Town of Oromocto, be approved.

CARRIED

- 8.c 1st Reading by Title Only of Proposed By-Law 541, A By-Law Relating to the Fire Department Level of Service in the Town of Oromocto

Resolution Number: 2025-132

Moved by: Councillor Gary von Richter

Seconded by: Deputy Mayor Sheridan Mawhinney

RESOLVED: THAT 1st Reading by Title Only of Proposed By-Law 541, A By-Law Relating to the Fire Department Level of Service in the Town of Oromocto, be approved.

CARRIED

9. UNFINISHED BUSINESS

Nil

10. NEW BUSINESS

10.a EPW Trackless Purchase

Resolution Number: 2025-133

Moved by: Councillor Jeff Kirkbride

Seconded by: Deputy Mayor Sheridan Mawhinney

RESOLVED: THAT Council authorizes the purchase of a Trackless Articulating Municipal Tractor from Saunders Equipment Ltd. in the amount of \$176,720 (one hundred and seventy-six thousand, seven hundred and twenty dollars) plus HST. Funding is available from within Capital Account #9112.

CARRIED

10.b Water and Sewer Rate Change

Resolution Number: 2025-134

Moved by: Councillor Brad Whalen

Seconded by: Councillor Ryan Carr

RESOLVED: THAT as per By-Law 537, the Town of Oromocto Council establishes the Water and Sanitary Sewage charges as per the new Schedule "A" effective the next billing cycle, as reviewed at Council in Committee on Tuesday, 16 December 2025.

CARRIED

10.c Insurance Renewal

Resolution Number: 2025-135

Moved by: Councillor Lorraine Dawe

Seconded by: Councillor Jeff Kirkbride

RESOLVED: THAT The Town of Oromocto municipal insurance requirements be renewed with Arthur J. Gallagher Canada Limited, effective 01 January 2026, for a one-year period at a premium cost of \$262,893 (two hundred and sixty-two thousand, eight hundred and ninety-three dollars).

CARRIED

10.d Capital Five-Year Renewal Plan

Resolution Number: 2025-136

Moved by: Deputy Mayor Sheridan Mawhinney

Seconded by: Councillor Gary von Richter

RESOLVED: THAT Council approves the Capital Renewal Funding Plan for 2026 through to 2029.

CARRIED

10.e 2025 Year-End Resolutions

10.e.1 Interfund Transfer

Resolution Number: 2025-137

Moved by: Councillor Ryan Carr

Seconded by: Deputy Mayor Sheridan Mawhinney

RESOLVED: THAT \$32 (thirty-two) dollars be transferred from the General Operating Fund to the General Capital Reserve Fund.

CARRIED

10.e.2 Water Cost Fire Protection

Resolution Number: 2025-138

Moved by: Councillor Gary von Richter

Seconded by: Councillor Lorraine Dawe

RESOLVED: THAT \$567,000 (five hundred and sixty-seven thousand) dollars be transferred from the General Operating Fund to the Water and Sewer Utility Operating Fund for Water Cost Fire Protection for fiscal year 2025.

CARRIED

10.e.3 Transfer from the General Operating Fund to the General Operating Reserve Fund

Resolution Number: 2025-139

Moved by: Councillor Kelly Murdock

Seconded by: Councillor Gary von Richter

RESOLVED: THAT \$456,000 (four hundred and fifty-six thousand) dollars be transferred from the General Operating Fund to the General Operating Reserve Fund.

CARRIED

10.e.4 Transfer from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Operating Reserve Fund

Resolution Number: 2025-140

Moved by: Councillor Gary von Richter

Seconded by: Councillor Kelly Murdock

RESOLVED: THAT \$116,000 (one hundred and sixteen thousand) dollars be transferred from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Operating Reserve Fund.

CARRIED

10.e.5 Transfer from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Capital Reserve Fund

Resolution Number: 2025-141

Moved by: Councillor Lorraine Dawe

Seconded by: Councillor Brad Whalen

RESOLVED: THAT \$25,000 (twenty-five thousand) dollars be transferred from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Capital Reserve Fund.

CARRIED

10.f Annual Vacation Carry Over

Resolution Number: 2025-142

Moved by: Councillor Brad Whalen

Seconded by: Deputy Mayor Sheridan Mawhinney

RESOLVED: THAT Council authorizes the Chief Administrative Officer to approve the vacation carry-over requests, as reviewed by Council in Committee on Tuesday, 16 December 2025.

CARRIED

10.g RCMP District Service Assistant Hiring Pool

Resolution Number: 205-143

Moved by: Deputy Mayor Sheridan Mawhinney

Seconded by: Councillor Gary von Richter

RESOLVED: THAT Council authorizes the Chief Administrative Officer to establish a candidate pool for the District Service Assistant position for a period of 24 months.

CARRIED

10.h Funding Coordinator Position

Resolution Number: 2025-144

Moved by: Councillor Ryan Carr

Seconded by: Councillor Lorraine Dawe

RESOLVED: THAT Alyson Boudreau be hired for the position of Funding Coordinator effective Monday, 05 January 2026.

CARRIED

10.i Lieutenant Promotion - OFD

Resolution Number: 2025-145

Moved by: Councillor Kelly Murdock

Seconded by: Deputy Mayor Sheridan Mawhinney

RESOLVED: THAT Jamie Morris be promoted to the rank of Lieutenant, in accordance with article 19 of the Collective Bargaining Agreement, effective 19 December 2025.

CARRIED

10.j Recreation Maintenance III Position

Resolution Number: 2025-146

Moved by: Councillor Jeff Kirkbride

Seconded by: Councillor Ryan Carr

RESOLVED: THAT Patrick Thompson be hired as a full-time Recreation Maintenance III employee within the Engineering and Public Works Parks and Sports Facilities Division effective 24 December 2025.

CARRIED

11. **ADJOURNMENT**

Resolution Number: 2025-147

Moved by: Deputy Mayor Sheridan Mawhinney

Seconded by: Councillor Jeff Kirkbride

RESOLVED: THAT the Regular Session of Oromocto Town Council be adjourned.

CARRIED



Chief Administrative Officer/Clerk



Mayor

