

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 12 DECEMBER 2019 @ 7:00 PM**

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Deputy Mayor J Kirkbride
Councillor L Dawe
Councillor S Mawhinney
Councillor K Murdock
Councillor A Zaporzan

In Attendance:

S Hart, CAO
C Goguen, Assistant Town Clerk
S Basque, Engineering and Public Works
J Price, Fire Chief
B Jarratt, Director of Recreation and Tourism
J Jackson, Director of Planning and Compliance

2. APPROVAL OF AGENDA

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Dawe,

2019-173 RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on 12 December 2019 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Councillor Zaporzan, seconded by Councillor Murdock,

2019-174 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 21 November 2019 be approved. **CARRIED**

4. READING OF PETITIONS AND HEARING OF DELEGATIONS – Nil

5. READING OF COMMUNICATIONS – Nil

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

i) **Annex "A" Police Report - Nil**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Councillor Murdock,

2019-175 RESOLVED: THAT the Planning and Compliance Report, attached as Annex "B", for the month of November 2019 be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Councillor Zaporzan, seconded by Deputy Mayor Kirkbride,

2019-176 RESOLVED: THAT the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of November 2019, be accepted. **CARRIED**

iv) **Annex "D" - Financial Report**

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It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2019-177 **RESOLVED: THAT** the accounts for the month of November 2019 as shown in Annex "D" be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

2019-178 **RESOLVED: THAT** the report of the Department of Engineering and Public Works attached as Annex "E" for the month of November 2019 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Zaporzan,

2019-179 **RESOLVED: THAT** the report of the Recreation and Tourism Department attached as Annex "F" for the month of November 2019 be accepted. **CARRIED**

vii) Personnel Report – The Mayor thanked all staff for their hard work in bringing together the 2020 budget; all social committee members for their efforts in a successful Christmas party; and he thanked staff that assisted with the Annual Mayor's Reception. He also wished everyone a safe and happy holiday.

Recreation and Tourism Committee Report – Nil

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

- a. **RSC 11** – The Mayor stated the last meeting held was via teleconference due to the poor weather. At that meeting reports were received from the finance and planning offices.
- b. **Oromocto and Area Chamber of Commerce** – Councillor Dawe reported the Chamber's regular monthly board meeting of December 11th was cancelled due to other commitments. She reported the December 18th Chamber's Christmas Social is cancelled due to the many conflicting social functions and she advised the next Chamber meeting will be January 8th @ 7:30 pm.
- c. **Planning Advisory Committee** – Nil
- d. **Age-Friendly Community Committee** – Nil
- e. **Library** – Nil
- f. **Oromocto Pioneer Gardens** – Nil

8. CONSIDERATION OF BY-LAWS

9. UNFINISHED BUSINESS – Nil

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10. NEW BUSINESS

a. Appointment of Auditors

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2019-180 RESOLVED: THAT the Mayor and Chief Administrative Officer be authorized to enter into a Letter of Agreement with Grant Thornton, Chartered Accountants, to appoint them as the Town of Oromocto's municipal auditors for the fiscal year 2020. **CARRIED**

b. Human Resource Manager Hiring

It was moved by Councillor Zaporzan, seconded by Councillor Mawhinney,

2019-181 RESOLVED: THAT Mrs. Krystal Boyd be appointed to the position as Human Resource Manager within the CAO/Clerk's Office as reviewed by Council in Committee on Tuesday, 10 December 2019. **CARRIED**

c. Operator III Hiring

It was moved by Councillor Murdock, seconded by Councillor Zaporzan,

2019-182 RESOLVED: THAT Mr. Brendon MacDonald-Simpson be appointed to the position of Operator III within the Engineering and Public Works Department effective 9 December 2019. **CARRIED**

d. Mechanic Hiring – Engineering and Public Works

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Mawhinney,

2019-183 RESOLVED: THAT Mr. Skylar Clarke be appointed to the position of Mechanic within the Engineering and Public Works Department effective 16 December 2019. **CARRIED**

e. Building Maintenance I Hiring – Engineering and Public Works

It was moved by Councillor Dawe, seconded by Deputy Mayor Kirkbride,

2019-184 RESOLVED: THAT Mr. Ewen MacKenzie be appointed to the position of Building Maintenance 1 within the Engineering and Public Works Department, as reviewed by Council in Committee on Tuesday, 10 December 2019. **CARRIED**

f. CUPE 996 Sick Leave Bank Request

It was moved by Councillor Mawhinney, seconded by Councillor Zaporzan,

2019-185 RESOLVED: THAT CUPE Local 996 be authorized to withdraw 10 days from its Sick Leave Bank as per their recommended request that was reviewed by Council in Committee on Tuesday, 10 December 2019. **CARRIED**

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g. Transfer from the General Capital Reserve Fund to the General Capital Fund

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2019-186 RESOLVED: THAT \$750,638.57 (seven hundred and fifty thousand, six hundred and thirty-eight dollars and fifty-seven cents) be transferred from the General Capital Reserve Fund to the General Capital Fund. CARRIED

h. Transfer from the General Capital Reserve Fund to the Water and Sewer Utility Capital Fund – Gas Tax

It was moved by Councillor Murdock, seconded by Councillor Zaporzan,

2019-187 RESOLVED: THAT \$252,716.68 (two hundred and fifty-two thousand, seven hundred and sixteen dollars and sixty-eights cents) be transferred from the General Capital Reserve Fund to the Water and Sewer Utility Capital Fund – Gas Tax. CARRIED

i. Transfer from the General Operating Fund to the Water and Sewer Utility Operating Fund – Water Cost Fire Protection

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Mawhinney,

2019-188 RESOLVED: THAT \$425,000.000 (four hundred and twenty-five thousand dollars) be transferred from the General Operating Fund to the Water and Sewer Utility Operating Fund for water Cost Fire Protection for fiscal year 2019. CARRIED

j. Transfer from the General Operating Fund to the General Capital Reserve Fund – 2019 Accruals

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2019-189 RESOLVED: THAT \$1,394,767.00 (one million, three hundred and ninety-four thousand, seven hundred and sixty-seven dollars) be transferred from the General Operating Fund to the General Capital Reserve Fund. CARRIED

k. Transfer from the General Operating Fund to the General Operating Reserve Fund – 2019 Accruals

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Kirkbride,

2019-190 RESOLVED: THAT \$272,558.00 (two hundred and seventy-two thousand, five hundred and fifty-eight dollars) be transferred from the General Operating Fund to the General Operating Reserve Fund for fiscal 2019 Accruals. CARRIED

l. Transfer from the General Operating Fund to the General Operating Reserve Fund

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

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2019-191 **RESOLVED: THAT** \$63,344.00 (sixty-three thousand, three hundred and forty-four dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund. **CARRIED**

m. Transfer from the General Capital Fund to the General Capital Reserve Fund – Land Sales Revenue for 2019

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

2019-192 **RESOLVED: THAT** \$403,361.37 (four hundred and three thousand, three hundred and sixty-one dollars and thirty-seven cents) be transferred from the General Capital Fund to the General Capital Reserve Fund – Land Sales Revenue for fiscal year 2019. **CARRIED**

n. Transfer from the General Capital Fund to the General Capital Reserve Fund – Finnamore Street Extension

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Zaporzan,

2019-193 **RESOLVED: THAT** \$7,762.50 (seven thousand, seven hundred and sixty-two dollars and fifty cents) be transferred from the General Capital Fund to the General Capital Reserve Fund. **CARRIED**

o. Transfer from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Capital Reserve Fund – Water Tower Infrastructure Renewal

It was moved by Councillor Dawe, seconded by Deputy Mayor Kirkbride,

2019-194 **RESOLVED: THAT** \$25,000.00 (twenty-five thousand dollars) be transferred from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Capital Reserve Fund for fiscal year 2019. **CARRIED**

p. Transfer from the Water and Sewer Utility Capital Fund – Gas Tax to the General Capital Reserve Fund

It was moved by Councillor Mawhinney, seconded by Councillor Murdock,

2019-195 **RESOLVED: THAT** \$294,403.77 (two hundred and ninety-four thousand, four hundred and three dollars and seventy-seven cents) be transferred from the Water and Sewer Utility Capital Fund – Gas Tax to the General Capital Reserve Fund. **CARRIED**

q. 2020 General Operating Fund Budget

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2019-196 **RESOLVED: THAT** the sum of \$18,795,076 (eighteen million, seven hundred and ninety-five thousand, and seventy-six dollars) be the total 2020 General Operating Fund budget of the Municipality of Oromocto, that the sum of \$14,925,428 (fourteen million, nine hundred and twenty-five thousand, four hundred and twenty-eight dollars) be the Warrant of the Municipality of Oromocto for the ensuing year, and that the tax rates for the Municipality of Oromocto be \$1.3851 and \$0.9941. The Council orders and directs the levying by the Minister of Environment and Local

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Government of said amount on real property liable to taxation under the Assessment Act within the Municipality of Oromocto. **CARRIED**

r. **2020 Water and Sewer Utility Operating Fund Budget**

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

2019-197 RESOLVED: THAT pursuant to subsection 117 (4) of the Local Governance Act, the 2020 Operating Budget for the Water and Sewerage Utility for the Municipality of Oromocto will consist of total revenues of \$ 2,922,280 (two million, nine hundred and twenty-two thousand, two hundred and eighty dollars) and total expenditures of \$2,922,280 (two million, nine hundred and twenty-two thousand, two hundred and eighty dollars). **CARRIED**

s. **2020 General Capital Fund Budget**

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Zaporzan,

2019-198 RESOLVED: THAT the 2020 General Capital Fund Budget for the Municipality of Oromocto will consist of total expenditures of \$2,608,390 (two million, six hundred and eight thousand, three hundred and ninety dollars) identified as Pay-As-You-Go from the General Operating Fund, funding from the Gas Tax Fund Program, and funding from the General Capital Reserve Fund. **CARRIED**

t. **2020 Water and Sewerage Capital Fund Budget**

It was moved by Councillor Dawe, seconded by Councillor Murdock,

2019-199 RESOLVED: THAT the 2020 Water and Sewerage Capital Fund Budget for the Municipality of Oromocto will consist of total expenditures of \$130,000 (one hundred and thirty thousand dollars) identified as Pay-As-You-Go from the Water and Sewerage Utility Operating Fund. **CARRIED**

u. **Water and Sewer Sanitary Sewer Rates**

It was moved by Councillor Mawhinney, seconded by Councillor Zaporzan,

2019-200 RESOLVED: THAT as per By-Law 318-L, the Town of Oromocto Council establishes the Water and Sanitary Sewage charges as per the new Schedule "A" effective the next billing cycle. **CARRIED**

11. ADJOURNMENT

It was moved Councillor Dawe, seconded by Deputy Mayor Kirkbride,

2019-201 RESOLVED: THAT the Regular Session of Oromocto Town Council of 12 December 2019 be adjourned at pm. **CARRIED**


Steven Hart
Chief Administrative Officer/Clerk


Robert E Powell
Mayor